

## TERMS OF REFERENCE FOR AN ENDOWED FUND

### TITLE OF ENDOWED FUND

# FATHER ROGER GUINDON STUDENT ASSISTANCE FUND

### INTRODUCTION

The University of Ottawa named this fund in honour of Reverend Father Roger Guindon, o.m.i. The Reverend Father Guindon spent a number of years at the University of Ottawa, first as a student from 1933 to 1947. He then taught theology for 17 years. In 1959, the Reverend Father was promoted to Dean of Theology, a position he filled until he was named Rector of the University of Ottawa in 1964. His mandate ended in 1984, at the time of his retirement.

### PURPOSE OF FUND

Offer major financial support to incoming or current University of Ottawa students who have overcome and/or are dealing with significant and long-term life challenges. The fund will be awarded for the academic year following the application.

### BURSARY DETAILS

#### Eligibility Criteria

The applicant must:

1. be a Canadian citizen, a permanent resident, a person with the protected/refugee status or an international student;
2. be admitted or registered as a full-time or part-time student at the University of Ottawa;
3. be in good academic standing
4. demonstrate financial need, as determined by the Financial Aid and Awards Service of the University of Ottawa;
5. have overcome and/or is dealing with significant and long-term life challenges; and
6. be registered full-time or part-time during the Fall term following the application deadline.

**Note:** Former recipients of this fund are eligible to receive it again, upon reapplication and should they meet all the eligibility criteria.

<b>Value of the award:</b>	Maximum \$20,000 (this amount will cover tuition fees, access fees and residence fees if applicable) and exemption from differential tuition fees between international and Canadian fees
<b>Number of awards:</b>	Variable
<b>Frequency of the award:</b>	Annual
<b>Renewable:</b>	Yes, upon reapplication and if the recipient still meets all the eligibility criteria
<b>Level or program of study:</b>	Undergraduate and graduate
<b>Application contact:</b>	Financial Aid and Awards Service
<b>Application deadline:</b>	March 31

### APPLICATION PROCEDURE

Applications must be made through Online Scholarships and Bursaries, which can be accessed through the uoZone portal, and should include:

1. the Financial Questionnaire; and
2. a letter from the applicant detailing the significant and long-term life challenges he/she has been or is currently facing, supported by documented evidence.