

## TERMS OF REFERENCE FOR A NON-ENDOWED FUND

### NAME OF NON-ENDOWED FUND

#### **Faculty of Medicine Social Accountability Pre-Med Bursary for Students of Low Socio-Economic Status**

### PURPOSE OF FUND

This goal of the Faculty of Medicine LSES MD program is to make medical school more accessible to applicants coming from homes with limited financial resources. By improving equity for future LSES MD program applicants, we will better serve our diverse Canadian patient population.

### BURSARY DETAILS

#### Eligibility Criteria

The applicant must:

1. be a Canadian citizen or a permanent resident;
2. be admitted as a full-time student in an undergraduate program in an entry faculty at the University of Ottawa;
3. have an admission average of at least 85%;
4. want to pursue studies in the MD Program at the University of Ottawa;
5. complete the prerequisite courses for admission into the MD Program during their undergraduate studies; and
6. have had a yearly total family household pre-tax income (at the time they were in Grade 11 and 12) equal to or less than \$60,000 as per Canada Revenue Agency data (line 150 on the income tax return) for each parent (including step-parents) the applicant currently lives with (or lived with before moving).

**Note:** Applicants must calculate their average gross family income at the time they were in Grade 11 and Grade 12. The accompanying financial documentation, each family household member's notice of assessment issued by the CRA for that period, must be provided along with the bursary application. Notices of assessment can be obtained through the CRA.

### RENEWAL CRITERIA

This bursary can be renewed for three years following the recipient's first year of study provided he or she:

1. maintains full-time registration in a direct-entry faculty; and
2. has a cumulative grade point average (CGPA) of 8.5 or higher at the end of each academic year.

**Note:** This bursary can be renewed at 50% of its annual value if the recipient has a CGPA between 8.0 and 8.49 at the end of his or her academic year. Furthermore, the bursary can be renewed for the full amount in a subsequent year if the recipient's CGPA increases to 8.5 or higher.

If the recipient temporarily interrupts his or her studies, or enrolls part time or as a special student, this bursary will be revoked for the rest of the recipient's studies.

**Value of the award:** Maximum \$5,000 per term, with peer to peer mentoring with an MD Program LSES student

**Number of awards:** Four

**Frequency of the award:** Annual

**Level or program of study:** Undergraduate

**Renewable:** Yes, for a maximum of seven renewed terms

**Application contact:** Financial Aid and Awards Service

**Application deadline:** March 31

## **APPLICATION PROCEDURE**

Applications must be made through Online Scholarships and Bursaries, which can be accessed through the uoZone portal, and should include:

1. a letter from a professor with extensive personal knowledge of the applicant's communication and problem-solving skills, professionalism, empathy, character, personal qualities and academic capabilities;
2. a letter from a non-academic source, such as an employer (work, community service), who has extensive personal knowledge of the applicant's communication and problem-solving skills, professionalism, empathy, character, personal qualities and academic capabilities;
3. a letter from a referee selected by the applicant who is not a family member and who has extensive personal knowledge of the applicant's communication and problem-solving skills, professionalism, empathy, character, personal qualities and academic capabilities;
4. a 500-word essay from the applicant detailing why he or she wants to become a doctor;
5. an unofficial high school or college transcript; and
6. copies of tax returns for one or both of the applicant's parents (see "Eligibility Criteria" point 6).