TERMS OF REFERENCE FOR AN ENDOwed FUND

NAME OF ENDOwed FUND

Ann Denis Graduate Student and Postdoctoral Fellow Support Fund

INTRODUCTION

This fund was generously created by the Estate of Professor Ann Denis.

PURPOSE OF FUND

To provide research support to graduate students and postdoctoral fellows in sociology (research expenses, field work, conferences, colloquium, etc.) at the School of Sociological and Anthropological Studies.

FUND DETAILS

Eligibility Criteria

The applicant must:

1. be a Canadian citizen, a permanent resident, a person with protected or refugee status or an international student;
2. be enrolled as a graduate student or a postdoctoral fellow in sociology at the School of Sociological and Anthropological Studies; and
3. be conducting research activities as part of their program or fellowship.

Consideration will be given to the relevance of the application to the progress of the applicant's research, the quality of the proposed project, the appropriateness of the requested budget and justification of costs, and whether the applicant has received funding in the past.

The School of Sociological and Anthropological Studies is committed to ensuring equity, diversity and inclusion in its students' research and leadership environments. Accordingly, it strongly encourages applications from Indigenous people, racialized people (visible minorities), people with disabilities and women, along with all applicants who meet the eligibility criteria.

- Value of the award: Maximum $9,000*
- Number of awards: Variable
- Frequency of the award: Twice a year
- Level or program of study: Graduate or postdoctoral
- Application contact: School of Sociological and Anthropological Studies
- Application deadline: November 1 and February 1

*Note: Students and postdoctoral fellows can apply for funding more than once during the academic year. However, the total received during the academic year cannot exceed $9,000 per applicant.

APPLICATION PROCEDURE

- Graduate students: Applications must be made through Online Scholarships and Bursaries, which can be accessed through the uoZone portal. They should include:

1. a summary from the applicant (max. 500 words) of research activities, including expenses incurred or expected;
2. a budget indicating and justifying the expenditures required for the project (max. 1 page); and
3. proof of the incurred or expected expenses, as detailed in the summary (fieldwork expenses, fees related to organizing or participating in a conference, etc.).
Postdoctoral fellows: Applications must be made to the School of Sociological and Anthropological Studies, at socio@uOttawa.ca. They should include:

1. the application form, available on the school website, which requires:
2. a summary from the applicant (max. 500 words) of research activities, including the expenses incurred or expected; and
3. a budget indicating and justifying the expenditures required for the project (max. one page)
4. proof of the incurred or expected expenses, as detailed in the summary (fieldwork expenses, fees related to organizing or participating in a conference, etc.).

Recipients must submit an activity report of no more than one page explaining how the funds were spent and how these expenses actually advanced their research (by the end of the fiscal year, that is, May 1 of the following year).