

## TERMS OF REFERENCE FOR AN ENDOWED (OTSS<sup>1</sup>) FUND

### The Carole Workman Leadership Scholarship

#### INTRODUCTION

Ms. Workman served the University of Ottawa as Vice-Rector Resources for twelve years, showing great leadership and innovation. During her time with the University, she oversaw a major expansion of the campus and restructured and improved numerous university processes to better address the needs of students, faculty and staff. This fund was created in 2004 in honour of Carole Workman's dedication to the University of Ottawa.

The donor wishes to thank the Government of Ontario for its contribution under its matching program.

#### PURPOSE OF FUND

To provide financial assistance to students in need.

#### SCHOLARSHIP DETAILS

##### Eligibility Criteria:

The applicant must:

1. be a full time student in 2<sup>nd</sup>, 3<sup>rd</sup> or 4<sup>th</sup> year or at the graduate level at the University of Ottawa;
2. meet the Ontario residency requirement, as per OSAP<sup>2</sup> rules;
3. demonstrate financial need, as determined by the Financial Aid and Awards Service of the University of Ottawa;
4. demonstrate leadership in social or political advocacy; and
5. maintain a 7.0 cumulative average yearly.

**Value of the award:** Variable, according to the income available in the fund and at the discretion of the selection committee.

**Number of awards:** Variable, according to the income available in the fund and at the discretion of the selection committee.

**Frequency of the award:** Annual

**Level or program of study:** Undergraduate or Graduate

**Application contact:** Director, Financial Aid and Awards Service

**Application deadline:** October 31

#### APPLICATION PROCEDURE

Application must be made to the Director, Financial Aid and Awards Service and should include:

1. a completed OTSS application form, including the "Student Budget" section, available online at [uozone.uottawa.ca](http://uozone.uottawa.ca).
2. a copy of the applicant's transcript.
3. a copy of the applicant's curriculum vitae showing leadership in social or political advocacy.

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<sup>1</sup> OTSS: Ontario Trust Student Support

<sup>2</sup> OSAP: Ontario Student Assistance Program